

## LANSDOWN CRESCENT ASSOCIATION MINUTES

**Committee Meeting Wednesday 19th July 2017 at Robin's (3 LPE) 7.30pm**

**1. Apologies please to the secretary**

Nick Bishop

**2. Minutes of Committee Meeting 3rd May 2017**

Christopher asked for a change regarding section 8.i.b. He will email the secretary his desired changes – **Action CS**

Apart from the above, the minutes were passed.

**3. Matters Arising from the minutes (where not covered by agenda items)**

(i) Uneven paving stones by Lansdown Grove Hotel (**JW**)

All have been fixed, with help from our councilor, Patrick Anketell-Jones.

A kerbstone outside Christopher's house is loose and has been reported to Highway Services by Nick.

(ii) AGM Minutes – draft issued.

The following corrections to the AGM Minutes were discussed and will be updated - **Action SB**:

*Name corrections:*

- xxx
- xxx
- xxx

At previous AGMs, we asked attending members to write their names on a list to confirm their attendance. To overcome the difficulties associated with the illegibility of such a list, we agreed that at the next

AGM, a list of members' names will be printed by the Membership Secretary, against which members will simply tick their name to confirm attendance<sup>1</sup>.

#### *Accounts*

The adopting of the accounts was "approved by acclamation".

(iii) 2 hour parking notice signs in All Saints Road and LPE

The signs have been replaced.

#### **4. Trustees' Meeting (RK)**

Robin held the first trustees' meeting on 29th May, at which their roles were discussed. The Trustees have requested biannual meetings, one of which should be shortly before the AGM – **Action RK**

#### **5. Treasurer's Report (CS)**

Christopher presented the accounts.

#### **6. Hope House (RK, JW & NB): Hoardings; Lower site; Upper site; BBQ.**

There have been three accidents at the junction of Lansdown Road and LPE.

Acorn must be informed - **Action NB**

The Chairman of FoBRA has raised the hoardings issue with the council leader.

The lower site is nearly complete and has its grass roof.

The upper site will have its first house directly below the wall on LPE.

James reported that the Acorn BBQ held at the Lansdown Grove hotel was good and well-organised.

Robin will request a new newsletter from Acorn - **Action RK**

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<sup>1</sup> This may help with any proxy voting requests, in accordance with the Constitutional changes made.

7. **Traffic (NB):** HH Hoarding accidents; Lansdown Grove Hotel parking; Beer vans in LC.

Hoarding accidents were discussed under the previous item.

Action on hotel parking is awaited. – **Action NB**

Unfortunately, the beer vans in LC are doing nothing illegal, so nothing can be done about them.

8. **Social Events. (MMcN and SueB)**

- (i) *Summer Party at xxx's*

Sunday 10th September. [content redacted] – **Action MMcN**

The idea of a pavement party was discussed for next year.

- (ii) *Christmas party*

xxx have offered their house for the Christmas party.

The date of Friday 15th December was suggested, but must be confirmed with xxx – **Action MMcN**

Christmas carols - Marian to approach Judith Liddell – **Action MMcN**

9. **Projects**

- (i) Relaying (part of) the cobbles on LC (**JW**)

Bernard Higgins has some 18th century granite cobble samples from a work project in London, of a type that could be used on the LC cobble strips.

Robin pointed out that a similar traffic-calming design has been used in the exit from Kingsmead Square.

Nick Bishop tasked to approach the council traffic officer for discussions - **Action NB**

(ii) Cleaning the paving stones on LPW (**RCH**)

Rachael reported that the paving stones are no longer slippery.

**10. LCA Website (MS)**

Simon to propose options for the website design - **Action SB**

Mandy to investigate the number of website hits - **Action MS**

**11. Neighbourhood Watch (RCH)**

Nothing to report

**12. Field and Sheep (JW).**

Andrew has scythed the nettles. James has dealt with the thistles. There are now 63 sheep in the field! A metal tree-guard has been removed, perhaps stolen, or perhaps reclaimed by the council. Thanks were given to James and Andrew.

**13. Membership (SH)**

James asked if those against what the LCA stood for should be allowed to join the LCA without consultation by the committee. The committee agreed that we would not veto any potential joiners.

**14. Planning (JW)**

(i) Beckford's Broken Wall

The wall has been rebuilt. A door is being made, the original being rotten beyond repair. Robin will report the rebuilding to the Bath Chronicle - **Action**

## **RK<sup>2</sup>**

### (ii) 11 LPE

The two ground floor rooms have been knocked through, against the orders of the conservation officer. They have been asked to rebuild it with an enforcement order.

Christopher asked if we could put a time limit on approaching 5LPE for details of their planning application to remove their wall. Robin will ask 5LPE and report at the next Committee meeting. - **Action RK**

### (iii) 7&8 LC.

[content redacted].

## **15. Litter Picking Rota**

### (i) Continuous: Field (**JW**) and SL (**DJ**)

### (ii) Rota volunteers:

Nick - August

Sue - September

Rachael – October

## **16. FoBRA**

### (i) Feedback & minutes from meetings & recent Transport events. (**RCH & RK**):

4 cabinet officers have resigned.

The Batheaston Park and Ride scheme has been abandoned.

### (ii) FoBRA party 26<sup>th</sup> July at Casa Bianca, Bathwick Hill.

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<sup>2</sup> Actioned with reporter Sam Petherick 21 July

## 17. Future LCA Committee Meetings and Venues (SB)

- (i) Proposals for next committee meeting

Wednesday 6th September at Sue Branfoot's (55 ULM)

## 18. AOB

- (i) Insurance

Christopher has studied our insurance policy and found a number of requirements:

- Any juniors working for us require us to undergo DBS security checks
- IT systems must be protected with a time-activated password
- Accounts checked by a qualified accountant

Christopher presented four proposals:

1. Continue with our current insurers and attempt to meet these requirements
2. Continue with our current insurers, do not attempt to meet these requirements and hope no claims are necessary
3. Find another insurer
4. Write and negotiate an industry standard appropriate to our size

After discussion, we felt that the requirements were not too onerous and that we would be able to meet them. We will, therefore, pursue option 1 this year and ensure we comply with the conditions. Robin Kerr will speak with Seafarers UK chairman, Charles Freeman, about risk assessments, and Simon Heale for help finding a qualified accountant to meet two of the above requirements - **Action RK**

- (ii) Parking on field-side for owners of multiple cars to be encouraged.

In autumn, when the rubbish collections are changed, it was suggested that we should advise residents of the rubbish collections and use the communication opportunity also to encourage neighbourly parking, using the text on our website.

(iii) Leaves and weeds on LC, contact Highways - **Action JW**

(iv) Dilapidated railing opposite 8LPW

Nick will approach the owners to discuss - **Action NB**

(v) Post meeting Note

Christopher submitted his resignation from his position both as Treasurer and as a committee member.