

## LANSDOWN CRESCENT ASSOCIATION MINUTES

Committee Meeting Tuesday 7th November 2017 at Rachael's (4LPW) 7.30pm

**1. Scott's Champagne Reception (STARTING at 7pm)**

Mr and Mrs Scott kindly provided champagne in appreciation of the work performed by the committee in helping successfully to confound the planning application on Beckford's Door in ULM.

**2. Apologies please to the secretary (SB)**

Nick, Steph and Marian gave their apologies.

**3. Minutes of Committee Meeting 6<sup>th</sup> September 2017**

Mandy to publish corrected minutes on the web – **Action MS** – Completed.

The minutes were agreed.

**4. Matters Arising from the minutes (where not covered by agenda items)**

(i) Dilapidated railing opposite 8LPW **(NB)**

Nick to contact Peter Bailey – **Action NB** – Nick could not attend so was unable to give feedback.

(ii) Kerbstone outside 1LPE **(NB)**

The kerbstone has been repaired, though damaged soon thereafter by a van mounting the pavement. Rachael suggested the idea of a fibreglass bollard. Mandy thought there was enough street furniture already, but we could consider it if there are further problems.

(iii) Loose kerbstone by entrance to 20LC

Nick to contact Peter Bailey – **Action NB** – Nick could not attend so was unable to give feedback.

(v) Co-option of additional Committee members (**RK**)

The following had been invited: Michelle Maguire (xxx), and Sarah Garrett (xxx), both of whom were able to attend, though not necessarily to be co-opted yet. Marian was not present so was unable to give feedback on her asking xxx.

**5. Junction of Marlborough Buildings and Cavendish Road – Stephen Huard (Chairman of Marlborough Lane and Buildings RA) -**

Stephen gave an excellent presentation on a proposal to change the configuration of the junction of Cavendish Road, Marlborough Buildings, Weston Road and Julian Road, which was well-received. The proposal aims to slow traffic, which a survey showed currently has an average speed of 32mph, and includes the following:

- Extending the pavements near the junction to reduce the width of the road.
- Installing a raised strip of cobbles on each of the four approach roads where they meet the junction
- Moving parking provision for cars from the north to the south side of Weston Road near the junction to introduce a speed-reducing chicane.

Robin to reply to council email expressing LCA's support - **Action RK**  
[completed]

Mandy to add a soft version of plans to the LCA website – **Action MS**

## 6. Treasurer's Report (MS)

The accounts were issued and the following points noted:

- Finials have had £60 sales (2 were sold), which was transferred to the capital fund.
- £98 for stock of wine (held by Robin) is included in the current account balance as shown.
- Without taking into account the ticket policy proposed in 10 (iv) below, there was an overall profit of £29 on this year's parties. However, a breakdown of the summer party shows that it made a profit of £100 - tickets were £12 instead of £10. It was felt that this surplus could help subsidise less profitable social events. It was felt that this matter should be raised at the 2018 AGM. (When the new policy is taken into account, the above figures change to -£7 and £64 respectively).

(i) Subscriptions: which was agreed by the committee:

*post this information on the website for clarity. – Action MS – Completed*

(ii) Mandate Form

*Request removal of Christopher and Corinne as signatories once the Additional ones have been processed successfully – we will have to approve formally & minute these removals at the next committee meeting – Debit card application form Action SB - Robin (Chairman) and Simon (Secretary) signed one form to remove Christopher and Corinne, and another form for the application for debit cards. Minuted as required.*

**7. Hope House (RK, JW & NB):**

- (i) Progress: Gable windows are being installed on the top storeys of the houses by the retaining wall. We are alert to any emergence of the roof over the adjacent LPE wall.
- (ii) Hoardings & traffic lights **(NB)** Completed. The hoardings and traffic lights were moved and are now judged to be safe and much-improved.
- (iii) Newsletter from Rhatigan **(RK)** Received and posted on the website.

**8. Traffic (NB)**

- (i) Lansdown Grove Hotel parking – No Loading TRO. We await processing of this application.
- (ii) 'No Coaches' sign in Cavendish Road. *raised with Ward Councillors 12<sup>th</sup> Sept [Cavendish Road Association has asked for this too]*

**9. Rubbish Collections & Council's new Refuse policy – preparations (RCH)**

- (i) Marian to use her position as director of the UoB students' union to discuss the new refuse collection policy as it applies to students – **Action MMcN** - Marian could not attend so was unable to give feedback.

**10. Social Events. (MMcN and SueB)**

- (i) Pavement party for next year? No progress yet, since this would be in summer.
- (ii) Christmas party at xxx – 15<sup>th</sup> December.
- (iii) Christmas carols – Judith Liddell for the 20<sup>th</sup> December.

(iv) Committee members and tickets for LCA functions

A proposal was suggested by Robin (discussed with Marian and Sue):

Any LCA member who prepares and serves a significant proportion of the food for one of the Association's events, starting in September 2017, is regarded as "on duty" and hence does not require a ticket.

This was approved.

Mandy noted that many community groups' constitutions have the wording that funds should only be used to further the stated objectives of the group.

Action for Robin to draft the exact wording for the policy. [Completed – see above]

**11. Projects – Not discussed**

**12. LCA Website (MS)**

(i) Website hits (**MS**)

Mandy presented a series of figures showing the number of visits and hits (page views in a single visit). Mandy will conduct further analysis.

**13. Neighbourhood Watch (RCH) – Not discussed**

**14. Field and Sheep (JW) - A hollow lime tree came down in the Dingle. The Dingle has not been cleared of leaves - James asked the Council to do so.**

- (i) Foliage on the field side of LPE is long and overhangs the pavement. James to contact the parks department (Gerrard Parry).– **Action JW –** James contacted Nigel Beaver and Patrick Anketell-Jones and the foliage has been cleared.

## 15. Membership (SH)

One new member: xxx

## 16. Planning (JW)

- (i) Beckford's Broken Wall – new door [Robin has hastened this with Ms Barton's builder] and BPT application for listing of the wall. No news from Sasha Hunter of BPT
- (ii) 11 LPE - Wall has been ordered to be reinstated, but will probably be appealed.
- (iii) 7&8 LC - no progress.
- (iv) Jack-arch at 6 LC - no progress.
- (v) BPT survey of Lower Lansdown - Michael Forsyth has commented on Robin's and James' contributions. [Now submitted to BPT]
- (vi) Replacement of missing finials – Completed.
- (vii) 12 ULM - a kitchen-link to the garden.
- (viii) 14 LPE – Changes to ground floor rooms.

## **17. Litter Picking Rota**

(i) Continuous: Field (**JW**) and SL (**DJ**)

(ii) Rota volunteers:

Simon - November

Robin - December

Nick - January

Steph - February

Council Connect can be texted with a request to empty a bin. (The bin's reference number must be included in the text).

## **18. FoBRA**

Robin directed members to its website.

Not discussed:

(i) Feedback & minutes from meetings & Transport events (**RCH & RK**)

(ii) Cleveland Bridge study.

## **19. Future LCA Committee Meetings and Venues (SB)**

Simon to issue Doodle poll to agree date.

At Steph's? (Simon to ask.)

Consider date of AGM - contact St Stephen's to see if we can use the church foyer. – **All action SB**

## **20. AOB – insurance**

Mandy to investigate alternative insurers more suited to a voluntary organisation.

Robin suggested NFU Mutual.

Mandy reminded us that anyone storing lists of members should have their computer password-protected, and should change the password every 90 days; the computer should also have a method of preventing such information being read off the screen by others when the computer is unattended (e.g. a timeout).